

## Word Wrapping in OpenOffice

This text is 'Ragged Right' Justified. He heard quiet steps behind him. That didn't bode well. Who could be following him this late at night and in this deadbeat part of town? And at this particular moment, just after he pulled off the big time and was making off with the greenbacks. Was there another crook who'd had the same idea, and was now watching him and waiting for a chance to grab the fruit of his labour? Or did the steps behind him mean that one of many law officers in town was on to him and just waiting to pounce and snap those cuffs on his wrists? He nervously looked all around. Suddenly he saw the alley. Like lightning he darted off to the left and disappeared between the two warehouses almost falling over the bin lying in the middle of the pavement.

And this is 'Right and left justified'. The steps got louder and louder, he saw the black outline of a figure coming around the corner. Is this the end of the line? he thought pressing himself back against the wall trying to make himself invisible in the dark, was all that planning and energy wasted? He was dripping with sweat now, cold and wet, he could smell the fear coming off his clothes. Suddenly next to him, with a barely noticeable squeak, a door swung quietly to and fro in the night's breeze. Could this be the haven he'd prayed for?

This text is centred.

Click on the buttons in the formatting bar at the top of the page to experiment with the various word wrapping options on the text below.



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## Two Column pages or sections

This section has 2 columns.

It was created by inserting a new section and choosing the number of columns, but you can also set up the entire document to have 2 columns in <Format><Page><Columns>

By default it splits the text evenly between both columns, but you can override this in <format><sections><options>, then you can create a column break wherever you want with <Insert><Manual break><column>

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## Formatting Pictures

Insert a picture into your document using <Insert><Picture><from file>.  
After this you will want to make sure that the text flows around the image.

In this example the picture is wrapped AFTER the text. Right click on the image to see it's settings. Wrap is set to 'Optimal page wrap' and the <picture><settings><wrap> is 'before'.

See what happens when you move or resize the picture.

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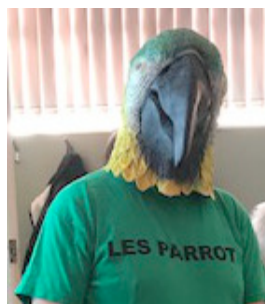
This one has the text wrapped after it, so Wrap is set to 'Optimal page wrap' and the <picture><settings><wrap> is 'after'

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nervously looked all around. Suddenly he saw the alley. Like lightning he darted off to the left and disappeared between the two warehouses almost falling over the bin lying in the middle of the pavement.

This one has the text wrapped around it, so Wrap is set to 'Optimal page wrap' and the <picture><settings><wrap> is 'around'.




He heard quiet steps behind him. That didn't bode following him this late at night and in this deadbeat particular moment, just after he pulled off the big with the greenbacks. Was there another crook and was now watching him and waiting for a his labour? Or did the steps behind him mean that in town was on to him and just waiting to pounce his wrists? He nervously looked all around.



well. Who could be part of town? And at this time and was making off who'd had the same idea, chance to grab the fruit of one of many law officers and snap those cuffs on Suddenly he saw the

alley. Like lightning he darted off to the left and disappeared between the two warehouses almost falling over the bin lying in the middle of the pavement.

Sometimes you want even greater control, in which case use a table with an invisible border. In this case I've left it visible so you can see whats going on. To make the border invisible when you come to print click on <Table><Table Properties><borders> and click on the no-border icon.

	Here is some text in the second  cell.	
Fig 1. A parrot	Fig 2. Another Parrot	Fig 2. A third Parrot
And on this row the 3 columns were merged using <Table><Merge cels> to go across the whole page.  He heard quiet steps behind him. That didn't bode well. Who could be following him this late at night and in this deadbeat part of town? And at this particular moment, just after he pulled off the big time and was making off with the greenbacks.		